



**Minutes of the second Annual General Meeting of the Chipstead Players
Charitable Incorporated Organisation,
held on 13th June 2024 at The Courtyard Theatre**

**Anne Thorn, Chair, opened the meeting at 8:01pm
81 members were present in the room.**

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| 1 | Apologies for Absence were received from Pauline Beckley, Janet Bennett, Joanne Hopkins, Debs Brooks, Philip Brooks, Beth Brooks, Audrey Simpson, Leslie Simpson, Bridget Band, Alice Grant, Maddie Anstee, Chester Stern, John Wates, Anne Page, Eve Manghani, Christine Hughes, Susan Marinakis, Eliane Bartram, Marnie Simmans, Joan Cowen, Mags Alexander, Warwick Beasley, Sandie Kirk, Rick Thompsett, John Fitzwater, Lucy Norris and Chris Hearn. |
| 2 | Minutes of the last Annual General Meeting – June 22nd 2023 Copies were displayed on the notice board after the meeting and the Minutes have been approved by the Executive Board. Agreement was asked for and given by the members present at the meeting. |
| 3 | Chairman’s Report As attached , this was read out by Anne Thorn, Chair. The report was proposed by Mary Morgan and seconded by Geoff Thorn. Agreement was asked for and given by the members present at the meeting. |
| 4 | Finance Director’s Report Phil Wright presented the accounts to the meeting. His report is attached . The report was proposed by Ian Brown and seconded by Kate Thurlow. Agreement was asked for and given by the members present at the meeting. |
| 5 | Election of President For the post of President, there was one nominee – Kate Perry – She was proposed by Anne Thorn. Seconded by Anne Franks. Chair announced that Kate Perry was duly elected. |
| 6 | Election of Executive Board members The term of Office of Julie Cumbo, Artistic Director, expires on 31st August 2024. Julie Cumbo offers herself for re-election at this meeting, for a further period of 3 years from that date. Only one nominee – Julie Cumbo Proposed by Marie Ricôt. Seconded by Anne Franks. Chair announced that Julie Cumbo was duly elected. The term of Office of Marie Ricôt, Trustee, expires on 31st August 2024. Marie Ricôt offers herself for re-election at this meeting, for a further period of 3 years from that date. Marie Ricôt is proposed by Kate Perry and seconded by Anne Franks. |

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| | <p>John Shepherd, having been co-opted as a Trustee since the last AGM, retires with immediate effect and offers himself for election for a period of 3 years from this date. John Shepherd is proposed by Anne Franks and seconded by Marie Ricôt.</p> <p>Oliver Horle, being an eligible member of The Chipstead Players, offers himself as a Trustee for a period of 3 years from this date. Oliver Horle is proposed by Charlie McCarthy and seconded by Jonathan Laverock.</p> <p>Jonathan Laws, being an eligible member of The Chipstead Players, offers himself as a Trustee for the period of 3years from this date. Jon Laws is proposed by Mike Strong and seconded by Bradley Adams.</p> <p>Sharon Laws, being an eligible member of The Chipstead Players, offers herself as a Trustee for the period of 3years from this date. Sharon Laws is proposed by Mike Strong and seconded by Bradley Adams.</p> <p>Besides the elected posts of Chair, Financial Director and Artistic Director, the maximum number of other Trustees is 9. The re-election of Marie and elections of John, Ollie, Sharon and Jon brings the number to 8. Chair therefore announced them all duly elected.</p> <p>Emma Brown is acting Director of Administration. She is currently ineligible to join the board as she has not yet been a member for two years.</p> |
| <p>7</p> | <p>ELECTION OF BAR COMMITTEE</p> <p>John Smith retires as Designated Premises Supervisor after many years' service, for which we offer him many thanks indeed. David Franks is eligible and will take over this role for a period of 5 years from this meeting.</p> <p>Nick Gane and Jane Foster offer themselves for re-election, Terry Bryden and Susan Marinakis, being eligible members of The Chipstead Players, offer themselves for election, all four nominees having been duly proposed and seconded. In the absence of any other nominees, Chair announced them all duly elected to the Bar Committee.</p> |
| <p>8</p> | <p>Appointment of Auditor</p> <p>Nichols carried out an Independent Examination of the accounts for 2023, in accordance with Charity Commission rules, and we propose that they should be responsible for future audits.</p> <p>The proposer was Phil Wright and seconded by Anne Franks.</p> <p>Agreement was asked for and given by the members present at the meeting.</p> |
| <p>9.</p> | <p>Report from The Centenary Committee</p> <p>The Centenary Committee report was read out by David Perry. David listed the achievements of the group this year being the logo, merchandise and centenary wall as a way of fundraising. David thanked all who had bought a brick so far and thanked Geoff Dunstan for putting the bricks on the wall.</p> <p>Charlie McCarthy is producing a documentary about the January 2024 production of Uncle Ebenezer which will be shown at the Barrels and Carols on 1st December 2024.</p> <p>David invited Bradley Adams to speak about the Cart Play. The show is sold out but is being filmed and this will be shown at some point later in the year.</p> <p>There will be an exhibition through the gala week showcasing costumes and props. A souvenir brochure will be available and there is an upcoming youth production planned for November.</p> <p>David thanked everyone for all their support and participation and reported we have raised £5000 so far.</p> |

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| 10. | <p>Report from The Youth Panel</p> <p>The Youth Panel report was read out by Oliver Horle and Charlie McCarthy (attached)</p> |
| 11. | <p>Artistic Director's Report</p> <p>Julie Cumbo thanked the artistic panel – Jane Foster, Michael Rahman, Louise Delaney and Paul Falconer. Julie appealed for Production Assistants for future productions (full list attached). Julie also encouraged members to come to future read throughs.</p> <p>Emily Foster and Monty Camisa-Bundy spoke about their September production: A Monster Calls</p> <p>Kate Thurlow spoke about the November production: The Hypochondriac</p> <p>Paul Falconer spoke about the January production: A Wonderful life</p> <p>Sharon Laws spoke about the February production: The Herd</p> <p>Simon Kennedy spoke about his youth production(April): James and the Giant Peach</p> <p>Susie Whittle spoke about the May production: Separate Tables</p> <p>Lauren Milsom-Harris and Guy Norris spoke about the July production: Brief Encounter</p> |
| 12. | <p>Presentation of the Keeley Plate</p> <p>Edwina Marrow, Chairman of the Keeley Plate Committee, presented her report (attached).</p> <p>The award for the season 2023-2024 is given to Sam Gower.</p> <p>Last year's winner, Tash Chant, presented Sam Gower with the award.</p> |
| 12 | <p>Any Other Business</p> <p>No other business</p> |

The Chairman announced the meeting duly closed at 9:42pm.

Attachments: Chair's Report
Finance Director's Report
Youth Panel Report
List of plays for 2024-25 Season
Keeley Plate Report